

HUNTLY NORDIC SKI CLUB

Minutes of AGM, 2009

29th October 2009

19:45 to 21:45hrs.

Huntly Nordic & Outdoor Centre.

Present: Paul Gray, Dave Horsley, Nick May, Andy Miller, Frank Musgrave, Hilary Musgrave, Claire Newman, David Nicholls, Andrew Shanks, Gareth Smith, Alex Standen, Alan Telford, Peter Thorn, Sandy Thorn, Eileen Young, Roy Young, Claudia Zeiske.

Apologies: Geoff Armitage, Trish Barron, Ian Cooper, Colin Miller, Liz Standen.

The meeting was chaired by Frank Musgrave.

Minutes of Last Meeting.

The minutes from the last AGM (30th Oct 2009) were accepted.

Outstanding action items/issues from last AGM:

- Community Amateur Sports status – A. Telford told meeting that main benefit was ability for Club to claim back tax from donations made by British income tax payers.
- ClubCAP accreditation – A. Miller said that Club have met most requirements for “Standard” accreditation & is not far from meeting “Enhanced” level.

Action item:	Responsible	Date
ClubCAP – AM & PT to finalise paperwork for “Standard” level.	AM, PT	2009/10

Secretary’s Report.

- Peter Thorn presented his report for 2009 (attached to these minutes).

Treasurer’s Report..

Claire Newman presented accounts for period 1st Nov 2008 to 29th Oct 2009.

The Club currently has £6,588.91 in the bank.

Claire highlighted the following points:

- Main sources of income:
 1. Membership fees £1,019.50
 2. Club nights £1,002.50 (655 attendances over year, averaging over 12 people each Thurs)
 3. Race fees £1,070
 4. Barbecues - £395 profit
- Main expenditure items:
 1. Subscription to SnSc £441.65
 2. Equipment £870.77
 3. Trophies £503 (yet re-imbursed some money from SnSc for Scots Rollerski Series trophies)

Copies of the accounts are available from the Treasurer or Secretary.

The meeting thanked Claire for her hard work & the accounts were accepted.

Child Protection Report.

Alan Telford reported to meeting that he had been having difficulties obtaining latest version of the Snowsport Scotland Child protection Policy to ensure our policy meets their requirements. However he felt we complied with current accepted standards with only one or two administrative things requiring attention. Eleven coaches & members are currently disclosed. It was stress that we must make sure that a disclosed Club official must be present at all Thursday evening club sessions, if not children cannot be left unattended. We need to formalise this procedure.

Action item:	Responsible	Date
Make more obvious on Club website & noticeboard at Ski Centre that we have Child protection Policy in place & disclosed members.	Alan Telford	Nov/Dec 09
Formalise procedures for ensuring disclosed official at Club Nights.	PT + Committee	Nov 09

“The Way Forward” Presentation by Frank Musgrave.

Frank began by highlighting considerable achievements of Club over past year & previous 10 years. He described How Club fitted into structure of cross-country skiing in the UK & how we had an “athletic pathway” that led from 5-year olds through to potential Olympic skiers that few sports could boast of. He explained that we had reached a stage where there were potentially big projects that the Club could undertake but that these were so large that we required consultation with the whole membership before proceeding. He emphasised that we wanted to sustain what we were already doing but there was the possibility we could over-extend ourselves unless we increased the active membership. Frank then presented some ideas on a possible 5-year plan. Some of these had already started such as the After-School Youth Ski Club & trials on electronic timing & were within the remit of the Committee. But bigger projects such as a new snowmobile, Clash weather station & new hut required wider discussion & thought with consideration given to cost, time, manpower & necessary skills to run or operate

Andy Miller briefly explained to the meeting possible funding options for the bigger projects involving funds such as Leader +, Sportsmatch & that we would need to find private sponsors. He expressed from his experience that bigger projects were a more efficient method of obtaining funds. Andy also stressed that we should capitalise on the 2010 Olympic legacy & that if the Club wanted to progress any major project we need to act quickly or miss the opportunity. Claudia Zeiske re-enforced that from her professional experience that one large bid was easier to manage & to be more successful in.

There was also the view expressed that we do not have to go after money just because it is available & that we should actually need & be able to manage the project.

David Nicholls expressed that it may be beneficial to set up small teams to direct any project that the membership wishes to progress.

The meeting felt it premature to nominate a Club Project Development Officer until the membership had had a chance to make their wishes known.

Action item:	Responsible	Date
Send out questionnaire to membership to obtain their views on what the Club should be attempting over the next few years.	PT	Nov 09

Election of Club Officers for 2007/2008.

The following Club officers were elected.

1. **Chairperson: Alan Telford** – proposed Dave Horsley, seconded Sandy Thorn.
2. **Vice-Chair: Hilary Musgrave** – proposed Peter Thorn, seconded Alan Telford.
3. **Secretary: Peter Thorn** – proposed Dave Horsley, seconded Hilary Musgrave.
4. **Treasurer: Claire Newman** – proposed Sandy Thorn, seconded Hilary Musgrave.
5. **Club Coach / Training Officer: Eileen Young** – proposed Claire Newman, seconded Hilary Musgrave.
6. **Events Co-ordinators: Dave Horsley & Andrew Shanks** – proposed Alan Telford.
7. **Child Protection Officer: Nick May** – proposed Alan Telford, seconded Peter Thorn.
8. **Press/Public Relations Officer: Ian Cooper** – proposed Peter Thorn, seconded Dave Horsley

Any Other Business.

- Alex Standen asked if the lighting around the Rollerski track could be improved. Andy Miller indicated it may be possible to upgrade existing lighting.
- Alan Telford suggested that a junior or youth representative post should be created on the Committee. Alex Standen’s views were asked & he indicated that it was a good idea. The meeting decided that it would be a good idea to invite a junior representative to Committee meetings & more actively find out their opinions

Action item:	Responsible	Date
Invite junior representative to next Committee meeting.	PT / Committee	TBD